



Store No. _____

Date of Application _____

KAITLYN CLOTHING , INC is an equal opportunity employer. All applicants and employees are considered for employment, advancement, and compensation based upon their skills and performances without regards to race, color, creed, religion, sex, national origin, citizenship status, age, ancestry, marital status, or veteran’s status.

Personal Data

Name _____ Social Security # _____ Birth Date _____

Address _____ City _____ State _____ Zip _____

Home Phone # _____ Cell Phone # _____ E-Mail _____

Position

Position Desired _____ Salary Desired _____ Date Available to Start _____

Are you able to relocate? ____ Yes ____ No If yes, how many miles? _____

Type of employment desired? ____ Management ____ Full Time ____ Part Time

Please indicate the hours you are available.

Mon: _____ Tue: _____ Wed: _____ Thurs: _____ Fri: _____ Sat: _____ Sun: _____

How were you referred? ____ Classified Ads ____ Walk-in ____ Other: _____

Do you have any relatives employed by KAITLYN CLOTHING, INC.? ____ Yes ____ No If so, who and at which location?

Are you under 18 years of age? ____ Yes ____ No If yes, state your age. _____

Have you ever been employed by KAITLYN CLOTHING, INC.? ____ Yes ____ No If so, when and at which location?

Are you a United States citizen? ____ Yes ____ No If no, please indicate status. _____

Have you ever been convicted of a crime other than a minor traffic offense? ____ Yes ____ No If yes, explain offense and final disposition.

Education

Name & Address of School Course of Study Years Completed Diploma/Degree

High School _____

College _____

Other/Vocational _____

Work Experience

From: _____ To: _____ Employer: _____ Phone: _____

Job Title: _____ Address: _____

Hourly Rate/Salary: _____ Supervisor's Name: _____

Duties & Responsibilities: _____

Reason for Leaving: _____

From: _____ To: _____ Employer: _____ Phone: _____

Job Title: _____ Address: _____

Hourly Rate/Salary: _____ Supervisor's Name: _____

Duties & Responsibilities: _____

Reason for Leaving: _____

From: _____ To: _____ Employer: _____ Phone: _____

Job Title: _____ Address: _____

Hourly Rate/Salary: _____ Supervisor's Name: _____

Duties & Responsibilities: _____

Reason for Leaving: _____

Activities, Achievements, & Inquiries

Indicate any academic or professional awards, publications, activities, and achievements. _____

Describe your interest in retailing and what qualities you have that may benefit KAITLYN CLOTHING, INC. _____

Do you suffer from any health problems or serious injuries? Yes No If yes, please explain. _____

Can you speak any additional languages, besides English? Yes No If yes, what language? _____

Have you ever been dismissed or forced to resign from any employment? Yes No If yes, please explain. _____

NOTICE TO ALL APPLICANTS, PLEASE READ CAREFULLY

I hereby affirm that the information given to me on this application for employment is complete and accurate. I understand that any falsification will be grounds for immediate dismissal. I authorize a thorough investigation to be made in connection with this application concerning my character, general reputation, personal characteristics, and mode of living, whichever may be applicable. For this purpose, I authorize all persons, schools, companies, corporations, credit bureaus, and law enforcement agencies to supply information relating to my background. All inquiries will be limited to job related information. I understand that an investigation and/or consumer report concerning my character, general reputation, personal characteristics, and personal mode of living may be requested by the Company in connection with my employment or proposed employment. I further understand that I have the right to make a written attest within a reasonable period of time for a complete and accurate disclosure of the nature and scope of the investigation. If I am hired, I agree that my employment and compensation can be terminated with or without cause and without notice at anytime. I understand that KAITLYN CLOTHING, INC., expressly reserves its inherent authority to manage and control the business enterprise and to exercise its sole discretion to determine all issues pertaining to my employment, including all matters pertaining to my promotion, job assignment, the size of the workforce, demotion, transfer, and discipline.

Signature of Applicant: _____ Date: _____